

Abbeydore & Bacton Group Parish Council

30th April 2024

Councillor,

You are summoned to the Annual Meeting No ABPC/MW/125 of the Group Parish Council, which will be held in Abbeydore Village Hall on Tuesday 7th May 2024
Meeting to commence at 7.10pm and be concluded by 9.30pm

Agenda

- 1.0 **Election of Chairman & Vice-Chairman**
- 2.0 **Apologies for Absence**
To receive any apologies of absence
- 3.0 **To Consider any Co-option Applications**
- 4.0 **Declarations of Interest & Dispensations**
To receive any declarations of interest in agenda items or written applications for dispensation
- 5.0 **To Receive, Approve and Sign as a true record**
The Minutes of meeting No ABPC/MW/124 of 5th March 2024 emailed / attached
- 6.0 **2023-2024 Income & Expenditure Breakdown**
Spreadsheet for approval emailed / attached
- 7.0 **Annual Governance & Accountability Return (AGAR) 2023-2024**
- 7.1 To Receive & Note The Annual Internal Auditors Report 2023-2024 and agree any required action
- 7.2 Parish Council to approve Annual Governance Statement (Section 1)
- 7.3 Annual Accounting Statements 2023 - 2024 (Section 2) for approval
- 7.4 AGAR 2023-2024 Certificate of Exemption approved
- 7.5 Chairman & Clerk to sign the Annual Governance Statement, Chairman to sign Accounting Statement
- 7.6 RFO to set commencement date for the exercise of public rights
- 7.7 Certificate of Exemption signed by RFO & Chairman
- 8.0 **Financial Report**
- 8.1 Confirmation of Invoices for Payment / Receipts / Bank Balances
- 8.2 To consider Appointment of Mrs J M Watson as Internal Auditor & Scope of Audit 2024-2025
- 8.3 To update Lloyds Bank Mandate if required
- 8.4 Parish Council Insurance review for 2024-2025
- 8.5 Pensions Regulator Letter
- 9.0 **Election of Delegates & Reports**
To nominate Delegates to:- Abbeydore Village Hall Committee Bacton Village Hall Committee
The William Hoskins Charity
- 10.0 **Policy Reviews**
- 10.1 To formally adopt 2024 version Parish Council's Standing Orders emailed / attached
- 10.2 To formally adopt 2024 version Parish Council's Financial Regulations emailed / attached
- 10.3 To formally adopt 2024 version Parish Council Transparency Code emailed / attached
- 10.4 To review and update as required Parish Council Asset Register emailed / attached
- 11.0 **Parish Lengthsman Grant & Specific Works Programme**
- 11.1 To confirm second year of two year contract with Terry Griffiths (Contracts)
- 11.2 Lengthsman Grant Application, Contract & Annual Maintenance plan for 2024-2025
- 11.3 To receive **new** information on any Parish Highway & Public Footpath Issues
- 11.4 To agree Specific Lengthsman Programme of works
- 12.0 **Planning Consultation**
No 240665 Barn East of Hill Place Ewyas Harold HR2 0JG
- 13.0 **Information Sheet** (Not covered by an agenda item and (**for information only**) emailed / attached
- 14.0 **Agenda of Next Meeting**
To receive requests for items to be on the Agenda of the next meeting
- 15.0 **Date, Time and Venue of Next Meeting**
Abbeydore Village Hall Tuesday 2nd July 2024 7.00pm

M Walker

Malcolm Walker
Clerk to Abbeydore & Bacton Group Parish Council
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Abbeydore & Bacton Group Parish Council Serving the Local Community